



## Course Registration Form

- 1) The course will take place in an appropriate location.
- 2) The duration of courses vary depending on the type of course.
- 3) The dates and times may vary.
- 4) If the course is cancelled, the amount of the registration (25%) will be refunded.
- 5) The amount will not be refunded if the date is rescheduled due low registration for the course.
- 6) The participant must register at least 15 days before the course, he/she may cancel maximum one week before the course, by letter, fax, or e-mail. In this case the registration fee will be refunded (25% of total course price). If the cancellation occurs less than a week before the course date, there will be no refund
- 7) **SIPROCAF** is not responsible for any problems that may occur at the location where course takes place. (Ex. closing, broken materials, lack of electricity, etc ...)
- 8) If the participant arrives late in the course, the teacher will not repeat materials covered up to that point.
- 9) The balance of the cost of the course should be paid before the course begins. The receipt on behalf of the participant or the company will be sent within 1 month after the date of the course.
- 10) The certificate will be sent in the months following the date of the course.
- 11) The participant can not use the information provided by **SIPROCAF** during the course for personal activities, except with permission of **SIPROCAF**.
- 12) The participant can not develop the same activity as **SIPROCAF** without his permission.



Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ cell number \_\_\_\_\_

E-mail \_\_\_\_\_

Occupation \_\_\_\_\_

Course \_\_\_\_\_ Price Level \_\_\_\_\_ As of \_\_\_\_\_

Company Name \_\_\_\_\_

Company address \_\_\_\_\_

Tel.de Company \_\_\_\_\_

Type of company \_\_\_\_\_

Company Email \_\_\_\_\_

**17) The personal information of participants, will be used by SIPROCAF to promote and publicize the participant, the company, and even SIPROCAF .**

**I accept**

**I accept**

**18) I declare to have read and understood the conditions prevalent in the contract.**

**19) I declare to accept all the conditions prevalent in the contract.**

**Signature of the participant.**

**Signature of SIPROCAF**

The participant pays 25%. \_\_\_\_\_ of the total \_\_\_\_\_